

**BOARD OF PUBLIC WORKS ADVISORY MEETING**  
**February 14, 2017**

**MEMBERS:** Chairman Todd Swanson, Mike Catalano, John Poshka, Steve Rudnicki, Michael Head, Troy Winkleman

**OTHERS:** Andrew Thompson

**MINUTES:** Michael Head made a motion to approve the 10 January meeting minutes. The motion was seconded by Troy Winkleman and unanimously approved.

**OLD BUSINESS:**

Andrew provided an update on the progress of the WPCF construction. The general contractor, H&K Services, Inc. are shut down for the month. Since January, they have completed installation of the bar screen which is now in operation. The electrical contractor, BECC continues to work. They are installing new breakers.

Andrew stated that temporary repairs were done on the Elec. Building roof by Jamestown Roofing. They will be back in the spring with the roof replacement for both Eason Hall and the Elec. Bldg. once weather breaks. The rebid of the window replacement on the Elec. Bldg. is scheduled for Feb. 28<sup>th</sup>.

The Policy for support of commercial customers is still under legal review. Growers Co-op is developing plans for electrical revisions in the near future that will be supported by the Electrical Dept.

Andrew advised that AquaLogics is scheduled to work at the Water Treatment Plant to replace/upgrade the PLC next week, with training on Friday.

The repairs to the Martin-Wright Rd. water tank are complete, except for painting which will be done when weather permits.

**REVIEW OF DEPARTMENT HEADS:**

Public Works – Andrew noted that the demo of the former Add Lumber storage building is being considered.

Electric Dept. – Andrew noted the staff had completed changing of the lights at the Fire Hall. They are preparing for work at the English St. substation.

Water Dept. – See above.

Sewer Dept. – Andrew noted that the West Side pump station was working well.

**NEW BUSINESS/OPEN DISCUSSION:**

Andrew advised that there would be a design “kick-off” meeting next Monday with Clark, Patterson, Lee on the water projects.

Andrew outlined the Urban Engineers proposal for the crossings of the Thruway at Persons and Hawley Streets .

**John Poshka made a motion to approve the proposal. The motion was seconded by Michael Head and unanimously passed.**

The tree trimming/removal proposals were discussed, including a request by Nelson Tree Service, Inc. to change their proposal. Further discussions and review is required.

Andrew outlined several change proposals for the WPCF contract. The breakdown for the proposals were considered inadequate. It was requested that the proposals be further detailed prior to any agreement.

Andrew noted that Wendel was scheduled to present their proposal for designing several changes at the WPCF on March 3, 2017. This includes changes on the digesters, clarifiers and emergency generator.

**Troy Winklemen made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

The next meeting will be on Tuesday, March 14, 2017. We will meet at 6:30.