

**BOARD OF PUBLIC WORKS ADVISORY MEETING**  
**November 13, 2018**

**MEMBERS:** Chairman, Todd Swanson, John Poshka, Troy Winkleman, Steve Rudnicki, Dennis Lutes, Scott Mason and Doug Sanderson

**OTHERS:** Andrew Thompson

**MINUTES:** The wrong minutes were distributed for the October 9, 2018 meeting. The correct meeting minutes was sent on 14 October and will be approved at our next meeting.

**OLD BUSINESS:**

Andrew indicated that H&K has completed all work related to the Phase I contract. A final close-out walk through was held on 9 November. The final O&M plant operation manual will be prepared by Wendel after completion of the Phase 2 work. Andrew noted that the Phase 2 project is out for bids. Bid opening is scheduled for 28 November. The bid package still has alternates identified, if bids are higher than estimates. However, the Village Board has approved a bond resolution for the full estimate.

Andrew provided an update on the water projects. He noted that Northrup has stopped work along West Main Street for the year. They did complete the borings. The remainder of the work will be next year. There may be a claim for increase cost due to the delay on obtaining the NYDOT permit for the West Main St. work. The boring under the creek has run into difficulty with the directional boring bit being stuck. There still remains some work on Bliss St. and there are two pumps now operational at the Bliss St. pump station. The emergency generators at both Bliss St. and Water St. have been installed, but need to be tested. The work at the treatment plant for the filter replacement and building improvements was awarding to H&K. They plan to get the new windows installed this year and everything else next year. The replacement of the filters will be started in January or February 2019.

Andrew noted that the second training session for the Sewer System Asset Management was held last week. Routine maintenance has been set up in the new software. Andrew noted that Meridio Core software for the Water and Electric departments will be implemented first by the Electric Dept. PLANTROL is providing local support.

Andrew noted the there was no services by the MRB Support Services at this time.

Andrew noted that Clark Paterson Lee has completed 3 days of monitoring on the sewerage collection study and has another 3 days to finish data collection. CPL is looking at infiltration/inflow along Cass, Persons and Pearl Streets. Andrew is to check on when CPL plans to complete the work for the study and provide a report.

Andrew noted that paving work for the parking lot off Clinton St. was scheduled for next week. Materials for the lighting and charging stations has been received. The first payment submission to NYSERDA has been made for \$12,500 of the \$50K grant.

The work to re-conductor and replace poles along Rte. 5 by Ferguson Elec. is progressing well with pole replacement. Wire being provided by the Village is back ordered due to the hurricane damage in the south. Delivery is now anticipated in December.

**REVIEW OF DEPARTMENT HEADS:**

Public Works – Main work effort to leaf pickup/collection. Prep for winter work.

Electric Dept. – The electric crew continues installing Christmas decorations. Working on relays switches for Portage St. substation. Tucker scheduled for Thursday for the last relay. Fencing work has been completed.

Water Dept. – normal operations and flushing hydrants.

Sewer Dept. – normal operations.

**NEW BUSINESS/OPEN DISCUSSION:**

Andrew advised the Board that the Village has been awarded a \$50K grant for new tree planting along Main Street. He discussed the ongoing issue regarding street lighting, white light versus yellow and also the brightness.

Andrew noted that Aqua Logics had not accomplished work on the altitude valve for the water tank, scheduled in October. He is to contact them regarding this work.

**John Poshka made the motion to adjourn, seconded by Troy Winkleman and unanimously passed.**

There is no meeting scheduled for December. The next Advisory Board meeting is scheduled for 8 January 2019 at 6:30.