**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**February 14, 2023**

MEMBERS Attending: Chairman - Todd Swanson, John Poshka, Troy Winkleman, Steve Rudnicki, and Dennis Lutes

OTHERS: Andrew Thompson and Erin Schuster

MINUTES:  **A motion to approve the minutes of the 10 January 2023 meeting was made by Steve Rudnicki and seconded by Troy Winkleman. The motion was passed unanimously.**

OLD BUSINESS:

Andrew Thompson provided an update of on-going projects and activities of the Village DPW departments. Andrew noted that Wendel has completed over-all O&M manual for the WPCF. Copies for distribution are being printed. Future projects related to the I&I study, the generator for the pump station and the sludge press will need additional funding sources, over the grant recently awarded, to complete all the scope of work elements.

For the Minton Reservoir/WTP pump station Andrew advised that H&K and Gerwitz & McNeil continued completing punch list items. He indicated as-built drawings and O&M manuals remain to be done. There is groundwater or runoff leakage into the pump building that needs to be addressed. Regarding the fluoridation upgrade, the grant funding has been received. Materials are ordered and delivery is expected in 5-6 weeks.

Andrew indicated that MDA was completing the final design based on the RR review comments. He also noted that the Oak St. line that is in the RR ROW would have to be encased in concrete. Final review should be completed to advertise for construction in April and have bid opening in May.

Regarding MRB Support Services, Andrew noted that to continuing design/construction work for Cottage, Academy and Bird Streets additional funding would be required. MRB is looking at other possible grant sources. Andrew discussed MRB’s proposal for the Water System Master Plan.

**A motion to recommend approval of the MRB proposal was made by Steve Rudnicki and seconded by John Poshka. The motion was passed unanimously.**

Andrew noted that the Finley Rd. interconnect work by O’Connell with National Grid is still on hold. He indicated a conference call was set for the 17th with O’Connell and National Grid to get a schedule for the work. Andrew noted that O’Connell has received materials for the project. Also, no work has occurred on the 115 KV line pole structure replacement.

Andrew reviewed the future electrical system upgrades projects. PSE, Power System Engineering, has completed the design, provided a profile and materials list for the second feeder to the Portage Substation. Most of the materials for this work have been received, still waiting for switches and poles. Andrew noted the foundation replacement at the Portage Substation would be replaced as designed. The two new vacuum breakers for Bourne St. substation have not been delivered yet.

Andrew discussed a proposal from Power Systems Engineering (PSE) for developing long term system plans for the electric system, a load impact study. The intention is to look at the distribution system in regard to future mandates by the State to move toward “all electric”. As such, the request of John Tucker doing preliminary design for the Bourne St. Substation will be postponed until PSE completes their work.

**A motion to recommend this study by PSE was made by John Poshka and seconded by**

**Steve Rudnicki. The motion was passed unanimously.**

Andrew noted that the Village had received a NYSERDA grant to have a study for second primary electrical feeder for the Village. He has a list of approved consultants from the MEUA to do this study.

REVIEW OF DEPARTMENT HEADS:

Public Works – Snow removal, when needed.

Electric Dept. – Working on tree trimming

Water Dept. – normal operations and maintenance.

Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

**Steve Rudnicki made the motion to adjourn, seconded by John Poshka and unanimously passed.**

The next Advisory Board meeting was rescheduled for April 11, 2023 at 6:30. The meeting will be held at the Electric Building.