**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**MARCH 18, 2024**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

OTHERS: Vince Luce, Becki Paternosh, Chris Reese, Andrew Thompson, Andrew Webster, Ed LeBarron, Corbin Meleen, Don McCord, Sue Poster, Tom Herr, Stephanie Blount, Adam Duckett, Paul and Miranda Salzler, Zach Bobseine, Janet Snow, Joe Seminatore, Ann Kneer, Josh Belcher, Sandy Brown

**MAYOR/BOARD**

MINUTES

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the minutes of February 20th and March 11th.**

REQUEST EXECUTIVE SESSION/PERSONNEL

**POLICE DEPARTMENT**

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the Police Report as given by Chief Meleen.**

**FIRE DEPARTMENT**

**The Fire Department Report was approved on motion by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously.**

OFFICERS ELECTION

**Chief Reese noted the changes to the new listing of Fire Department officers for 2024, beginning on April 1st as follows: Chief-Josh Belcher, 1st Assistant Fire Chief-Chris Chasse, 2nd Assistant Fire Chief Dave Walker, EMS Supervisor-Jamie Jaynes which were approved on a motion made by Trustee Maras, seconded by Trustee Einach and was carried unanimously.**

**RECREATION DEPARTMENT**

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Recreation Department Report.**

**HISTORIAN**

**The board made a motion to approve the Historian Report by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**

**PUBLIC WORKS DEPARTMENT**

WATER DISTRIBUTION MATERIAL PROPOSAL

Ed LeBarron noted that 4 quotes were requested but there were only two quotes from vendors received for this proposal.

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to conditionally approve Core & Main and Blair Supply as presented.**

**WATER & SEWER DEPARTMENT**

PERMISSION TO ADJUST PO FOR FORKLIFT

**The board made a motion by Trustee Maras, seconded by Trustee Kelley and was carried unanimously to approve the adjustment for a 5,000 lb. lift to $32,348**.

DISCUSS THE SLUDGE CONTRACT EXTENSION

**The board made a motion by Einach, seconded by Trustee Freifeld and was carried unanimously to decline the request from Casella for an extension and go out to bid.**

**ELECTRIC DEPARTMENT**

CHANGE ORDER FROM O’CONNELL ELECTRIC

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve the Change Order from O’Connell Electric from the Tap Switch.**

TREE CITY STATUS OF STREET SIGNS

Andrew Thompson explained that last year we were awarded Tree City USA status, and had been given two street signs to put up that named us as Tree City USA.He had spoken to the DOT and they had given us permission to put them up on the green and white entry signs to the Village. It was felt that two more signs should be ordered to cover all 4 entries into the Village.

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to order two more signs at the cost of $65 each.**

REQUEST EXECUTIVE SESSION/PERSONNEL

KALEIDOSCOPE

Following an overview by the one of the Co-Founders of Kaleidoscope, ZachBobseine, **the board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to apply for the Restore NY Grant in the amount of 200k\400k. The Letter of Intent from the municipality must be in by 3/25/24 with the Application deadline being 5/22/24.**

Don McCord noted that the Letter of Intent is due by March 25th which just starts the process. There is a Public Hearing required before the actual application deadline of 5/22/24 and the record of that must be submitted with the Application. This would allow for both the board and the public to find out more about the overall project.

MEMORIAL DAY PARADE

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to approve for the Memorial Day Parade.**

It was also noted by Joe Seminatore of the Legion that there are now 191 Honor Banners. The Legion and the VFW are splitting the cost of the flags. The banners are paid for by the families. The Village will pay for the brackets.

TAYLOR ROAD

Trustee Blake Maras noted he had been in contact with Village Attorney Sara Rodman with Feldman Kieffer regarding the ongoing issue up on Taylor Road near our Watershed area. He read a draft letter addressing the problems involved. Resident Tom Herr inquired if this might be a general announcement that could appear on Facebook for all to see and on the Village Website.

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion to approve the Revenue & Expense Reports by Trustee Freifeld, seconded by Blake Maras and was carried unanimously.**

WARRANTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the following warrants:**

**Electric W#46 $499.14**

**Water/Minton W#55 5,910.00**

**Sewer W#49 62,557.58**

**Electric W#46 265,839.42**

**General W#46 54,385.62**

**Water W#56 15,423.10**

**General W#44 7,836.16**

**Electric W#44 86,694,62**

**Water W#53 4,893.97**

**Sewer W#47 17,454.13**

**CLERK**

ZONING REPORT

**A Zoning Report was given by Clerk Vince Luce and was approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**EXECUTIVE SESSION**

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to enter into Executive Session to discuss Personnel.**

**Following discussion, the Executive Session was ended on a motion made by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**

ACTION

Action taken resulting from the Executive Session is as follows:

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to hire Cameron Wright in the Electric Department as an A-l Lineman and waive the reimbursement from his previous training with the requirement that he would work for 4 years with the Village of Westfield.**

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the hiring of Wendy Spinozza for the rate of up to $28/hr. to assist with Code Enforcement on an as needed basis.**

**The board made a motion to authorize the Mayor to hire Jeff Paddock as Code Enforcement Officer.**

**There being no further business to come before the board the motion was made to adjourn the meeting by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**