

BOARD OF PUBLIC WORKS ADVISORY MEETING
January 13, 2026

MEMBERS Attending: Chairman - Todd Swanson, Troy Winkleman, Steve Rudnicki, Jim Simpson

OTHERS: Erin Schuster

MINUTES: A motion to approve the minutes to the 9 December 2025 meeting was made by Steve Rudnicki and seconded by Troy Winkleman. The motion was passed unanimously.

OLD BUSINESS:

Erin provided an update of on-going, and past projects, as well as the activities of the Village DPW departments. Regarding the future work at the WPCF, he advised that MRB is proceeding with the design with the new sludge press located in the existing building. The EDA grant application is still pending.

Erin updated information on Electric Dept. projects. He indicated the new transformers are scheduled for May 2026. Regarding the study for second primary feed for the Village, PSE has started their work. Regarding the PO for the circuit switches, Erin confirmed scheduled delivery was on track for April 2026.

Regarding electrical engineering services, Erin advised that Ferguson has completed the emergency work to reset guy wires at three pole structures. No new tasks have been issued.

Relative to support by MRB, Erin indicated that In-house staff are supporting effort by locating service curb boxes. The locations will be provided to MRB for mapping the locations.

Regarding the Drinking Water Source Protection Plan, Erin indicated he has not received any new information from Southern Tier West. He indicated STW was still waiting for NYDEC review.

Erin indicated he had no new information regarding the Welch building; the developer plans to begin work in the Spring.

Erin did not have information related to rebidding the swimming pool project. He did indicate that work to remove asbestos should start this week.

Regarding the DEED program, there was no new information on the report review.

Regarding lighting in Moore Park, Erin indicated that they would be issuing a purchase order for the selected fixtures and that in-house staff would do the installation.

Regarding the report from Homeland Security, Erin advised this issue could be dropped. He did indicate that that similar review would be done in the spring relative to the treatment plants.

Erin advised that the Town work to extend the water service east on Rte. 5 has about ¼ mile of line to install, pending favorable weather.

Regarding the Village/Town Comprehensive Plan, Erin suggested we discuss this our next meeting.

REVIEW OF DEPARTMENT HEADS:

Public Works – snow removal work, lead survey for service lines/curb box locations, and repaired of a couple waterline leaks.

Electric Dept. – continue reconductoring on Rte. 20 west. Also, testing electric meters.

Water Dept. – Operations, lead survey for service lines/curb box locations.

Sewer Dept. – Operations

NEW BUSINESS/OPEN DISCUSSION:

Erin a decision on the SCADA System Design is pending related to cost and looking at options. To be discussed in February meeting.

Relative to additional inspection on the primary electrical feed for the village, in-house staff will be inspecting the pole anchors and replace as necessary.

Steve Rudnicki made the motion to adjourn, seconded by Jim Simpson and unanimously passed.

The next Advisory Board meeting was scheduled for 10 February 2026, at 6:30.